



Book	Policies & Procedures
Section	1000: Board Governance
Title	PUBLIC PARTICIPATION AT BOARD MEETINGS
Code	1070
Status	Active
Adopted	November 14, 1983
Last Revised	May 11, 2009
Last Reviewed	February 10, 2021

The public is encouraged to exercise its right to attend the meetings of the Board. With the exception of the executive sessions held by the Board, all regular, special, and emergency meetings of the Board are open to the public.

The purpose of Board meetings is to conduct the business of the district. To provide for community involvement and the district's citizens with an opportunity to be heard, the agenda for each regular meeting shall include a thirty (30) minute period for public speaking. The President of the Board will determine the time allotted for each speaker based upon the number of individuals who have registered to speak. Individuals shall be heard in the order of the time of receipt of their requests. The Clerk shall time each presentation and notify the President of the Board when the allotted time has expired. If persons are not present when their names are called, such persons shall not be able to address the Board at the meeting. If there are more requests to speak than can be reasonably accommodated within the 30 minute time allotment, those individuals will be afforded the opportunity to speak at the next regular Board meeting if they notify the Clerk of their desire to speak.

In the event that a member of the public requests special accommodation (e.g. signing, etc.) in order to participate in the public hearing, he/she shall notify the Clerk of the Board at least 24 hours in advance of the meeting so that the necessary accommodations can be provided. Absent such notice, the individual with communication impairment will be afforded such accommodation that is necessary and feasible to improve communication.

The public is requested to discuss matters relating to school personnel and district operations with the appropriate administrative office before presenting such matters to the Board during the public speaking portion of Board meetings.

In the interest of orderly Board meetings and the completion of the scheduled agenda, discussion and comments from the public shall be limited to statements from those individuals who have registered to speak during the public speaking portion of the meetings.

Individuals who desire to speak during the public speaking portion of a regular physical in-person Board meeting must complete a form entitled, Community Involvement - Request to Speak and submit it to the Clerk of the Board prior to 5:45 P.M. the evening of the regular Board meeting. Such form shall be available from the Clerk of the Board during the regular office hours of 8:00 a.m. to 4:30 p.m., Monday through Friday, and from 5:00 p.m. until 5:45 p.m. on the evening of the meeting. The form shall provide the name and address of the individual submitting the request and the specific topics to be addressed to the Board. In addition, the form shall provide information as

to what administrative avenues have been pursued concerning the issue. Speakers must adhere to the specific topics listed on the request form. Failure to have completed all the information requested on the form may result in the individual not being allowed to speak.

Persons making presentations to the Board during the public speaking portions should address their remarks to the President of the Board. Board members and the Superintendent may ask questions of persons addressing the Board.

The persons who address the Board during the public speaking portion of the regular Board meetings must adhere to the following:

1. Not use the public speaking portion of Board meetings to make slanderous, abusive and personal statements against any individual. The President of the Board may rule any speaker out of order who makes such statements.
2. Not speak regarding litigation pending against the district or employee/s of the district.
3. Not speak regarding a matter that is currently the subject of an investigation being conducted by the District or its agents or attorneys, or which is the subject of an ongoing criminal investigation.
4. Not be an announced candidate for public office.